

**Explain Documents or evidence showing an identity of the shareholder or a representative of the shareholder entitled to attend the meeting**

The policy of the Board of The Stock Exchange of Thailand, dated 19<sup>th</sup> February, 1999, relating to good practices for holding of a shareholders' meeting, aims to establish guidelines for listed companies to follow. This will create confidence to shareholders, investors and all relevant parties. In order for the shareholders' meeting of the Company to be transparent, fair and beneficial to shareholders, the Company considers it appropriate to inspect the documents or evidence showing an identity of the shareholder or a representative of the shareholder entitled to attend the meeting. This will also be applied in the future. However, since some shareholders may not be familiar with this, the Company reserves the right to waive any of these requirements for some of the shareholders on a case by case basis as the Company considers appropriate.

**APCS shall not ask for any other document from what's specified in this clarification.**

**1. A natural person**

**1.1 A shareholder who holds Thai nationality,**

(A) A valid identity card, issued by a government agency, featuring the shareholder's photo, given name, family name, for instance, an Identification Card or Civil Servant ID card, passport. In case of name or surname change, enclose that change certificate.

(B) In case of proxy

(1) Use the Letter of Proxy that the Company has enclosed with the invitation to the meeting, fill it and let the assigner and assignee sign on it.

(2) A copy of a valid identity card, issued by a government agency to the shareholder as in (A) and certified true by the shareholder.

(3) A copy of a valid identity card, issued by a government agency to the proxy as in (A).

**1.2 A shareholder who is a foreigner,**

(A) The shareholder's passport,

(B) Letter of Proxy, a copy of the assigner's passport and the assignee's valid identity card, issued by a government agency in (A) or passport (in case of a foreigner).

**2. A juristic entity,**

**2.1 A juristic entity registered in Thailand,**

(A) A valid identity card, issued by a government agency of the juristic entity's representative as in 1.1 (A).

(B) A copy of the affidavit of the juristic entity, issued not longer than 6 months, certified true by the Department of Business Development, Ministry of Commerce with a statement featuring the juristic entity's representative who attends the meeting has authority to act for the juristic entity, which is a shareholder.

**2.2 A juristic entity registered overseas,**

(A) A valid identity card, issued by a government agency of the juristic entity's representative as in 1.1 (A) or 1.2 (A) (in case of a foreigner) of the authorized directors.

(B) A copy of the affidavit of the juristic entity, certified true. If the document is made overseas, the signature shall be certified by Notary Public.

A shareholder or a proxy may register and submit the required documents or evidence for inspection at the meeting from 8.00 a.m. on 20 April 2019.

**Remark**

If any shareholder cannot attend the 2019 Annual General Meeting of Shareholders, the shareholder may grant the proxy to independent director of the Company to act as proxy holder to attend and vote on his/her behalf by sending the duly completed proxy form to Asia Precision Public Company Limited at Amata Nakorn Industrial Estate, No. 700/331 Moo 6, Don Hua Lor Sub-district, Mueang District Chonburi 20000.